PORTAGE COUNTY CLERK OF COURTS
JILL FANKHAUSER, CLERK

Ravenna Branch
203 W. Main St.-Box 958
Ravenna, OH 44266

Traffic & Criminal Division
Phone: (330) 297-3639

Civil Division
Phone: (330) 297-3635

Collections Division
(330) 297-5886

Kent Branch
303 East Main St.
Kent, OH 44240

Traffic & Criminal Division
Phone: (330) 678-9100

Civil Division
Phone: (330) 678-9170

Common Pleas
203 W. Main St.
P.O. Box 1035
Ravenna, OH 44266

Auto-Title
449 S. Meridian St.
Ravenna, OH 44266
(330) 297-3450

Domestic Relations
203 W. Main St.
P.O. Box 1035
Ravenna, OH 44266
(330) 297-3475

February 2, 2026

Keith Allen Mauger
395 Blue Valley Rd SW
Lancaster, Ohio 43130

Keith A Mauger,

We received the attached notice of court and if you want to file this as a new civil complaint, according to our local rules a civil designation form needs to be completed when filing new complaints. I have included this form. Also, there is a filing fee of $330.00 that we also need.

Please complete the civil designation form and include the filing fee of $330.00 and return it to our office for filing.

Sincerely,
Kathy Gray
Kathy Gray
Supervisor
Portage County Common Pleas Clerk's office

An Equal Opportunity Employer