ANDREW D. PLESICH
CLERK OF COURTS

Jefferson County Courthouse
P.O. Box 1326
Steubenville, Ohio 43952

Legal Office
740-283-8583

Title Office
740-283-8509

January 29, 2025

Keith Allen Mauger
395 Blue Valley Road Southwest
Lancaster, Oh 43130

Subject: Correspondence of January 12, 2026

Dear Mr. Mauger:

Our office is in receipt of your correspondence dated January 12, 2026. After review, please be advised that the matter you have presented does not fall within the jurisdiction of the Jefferson County Common Pleas Court.

Our Court is authorized to hear cases involving matters that occurred in Jefferson County, Ohio, which include civil matters, family law matters, and criminal felony offenses. The issue raised in your letter appears to pertain to Fairfield County, Ohio, which is not within our authority to consider.

No action will be taken by this Court on your submission. Any materials you have sent to our office, will become part of our administrative record. We have provided a copy of the same for your records.

If you still wish to pursue this matter, the filing fee for a civil case in Jefferson County, Ohio, is $125.00, and your complaint should comply with our local rules. They are available at jeffersoncountyohcoc.com under the legal division resources. We do not accept personal checks. You can also register to e-file on that website.

If you have any questions about this notice, you may contact our office at 740-283-8583 for general procedural information. However, please be advised that our court staff cannot provided you with legal advice.

Sincerely,

Alicia Anderson

Alicia Anderson
Chief Deputy Clerk
Jefferson County, Ohio
Common Pleas Court Clerk's Office