



**PENNY S. UNDERWOOD**  
*Champaign County Clerk of Courts*

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*Deputy Registrar*  
1512 S. US HWY 68, Bay 10,  
Urbana Ohio, 43078  
*phone* (937)653-5996  
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January 30, 2026

Keith Allen Mauger  
395 Blue Valley Road Southwest  
Lancaster, Ohio 43130

Re: Letter dated January 27, 2026

Dear Mr. Mauger,

I am in receipt of your document entitled "*notice of requirement of court*". No filing fee was provided, the document is not in proper form, and I am unable to determine the nature of the requested filing. Therefore, please be advised that the document will not be filed with the Champaign County Clerk of Courts and I am returning the document to you with this letter.

Please understand that neither myself nor members of my staff are able to provide you with any legal advice. I suggest that you seek the assistance of an attorney to advise you as to how best to proceed. Additionally, you may wish to reference the Ohio Rules of Civil and Criminal procedure.

Regards,

A handwritten signature in blue ink, appearing to read "Penny S. Underwood".

Penny S. Underwood  
Champaign County Clerk of Courts